

Council Meeting

Minutes

Tuesday, 14 October 2025
Council Chamber - Civic Centre

Information for Councillors and the community

ACKNOWLEDGEMENT OF COUNTRY



Yarra Ranges Council acknowledges the Wurundjeri and other Kulin Nation peoples as the Traditional Owners and Custodians of these lands and waterways.

We pay our respects to all Elders, past, present, and emerging, who have been, and always will be, integral to the story of our region.

We proudly share custodianship to care for Country together.

COUNCIL VISION

Whether you live here or visit, you will see how much we care for country, how inclusive and connected our communities are, and how sustainable balanced growth makes this the best place in the world.

VALUE OF HISTORY

We acknowledge that history shapes our identities, engages us as citizens, creates inclusive communities, is part of our economic well-being, teaches us to think critically and creatively, inspires leaders and is the foundation of our future generations.

COUNCILLOR COMMITMENT

We'll be truthful, represent the community's needs, be positive and responsive and always strive to do better.

OUR COUNCILLORS

Billanook Ward: Tim Heenan
Chandler Ward: Gareth Ward
Chirnside Ward: Richard Higgins
Lyster Ward: Peter McIlwain
Melba Ward: Mitch Mazzearella

O'Shannassy Ward: Jim Child
Ryrie Ward: Fiona McAllister
Streeton Ward: Jeff Marriott
Walling Ward: Len Cox OAM

CHIEF EXECUTIVE OFFICER & DIRECTORS

Chief Executive Officer, Tammi Rose
Director Built Environment & Infrastructure, Hjalmar Philipp
Director Communities, Leanne Hurst

Director Corporate Services, Vincenzo Lombardi
Director Planning and Sustainable Futures, Kath McClusky

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- making a verbal submission for up to 5 minutes on matters not listed on the agenda.
- submitting a question.
- speaking for up to 5 minutes to a specific item on the agenda. For planning applications and policy issues, the Chair will invite one person to speak on behalf of any objectors and one person to speak on behalf of the applicant. For other matters on the agenda, only one person will be invited to address Council, unless there are opposing views. At the discretion of the Chair, additional speakers may be invited for items of large interest.
- speaking for up to 5 minutes to a petition to be presented at a meeting.

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<https://www.yarraranges.vic.gov.au/Council/Council-meetings/Submissions-questions-petitions-to-Council>

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CONTACT US

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YARRA RANGES COUNCIL

MINUTES FOR THE 632ND COUNCIL MEETING HELD ON TUESDAY, 14 OCTOBER 2025 COMMENCING AT 7.00 PM COUNCIL CHAMBER - CIVIC CENTRE

1 COUNCIL MEETING OPENED

Councillor Jim Child (Mayor) declared the meeting open.

2 ACKNOWLEDGEMENT OF COUNTRY

Cr Marriott then read the Acknowledgement of Country.

3 INTRODUCTION OF MEMBERS PRESENT

Councillors

Councillor Jim Child (Mayor)

Councillor Jeff Marriott
Councillor Peter McIlwain
Councillor Gareth Ward
Councillor Mitch Mazzearella
Councillor Tim Heenan
Councillor Len Cox OAM

Officers

Tammi Rose, Chief Executive Officer
Hjalmar Philipp, Director Built Environment & Infrastructure
Kath McClusky, Director Planning & Sustainable Futures
Leanne Hurst, Director Communities
Vincenzo Lombardi, Director Corporate Services

4 APOLOGIES AND LEAVE OF ABSENCE

Apologies for this meeting were received from Councillor Richard Higgins (Deputy Mayor) and Councillor Fiona McAllister.

5 DISCLOSURE OF CONFLICTS OF INTEREST

In accordance with Chapter 7, Rule 4, of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.

Cr Mazzearella declared a general interest in respect of Item 10.1. A written notice was supplied to the Chief Executive Officer under Governance Rules Chapter 7 Sub-Rule 3.1b.

Cr Cox declared a general interest in respect of Item 10.1. A written notice was supplied to the Chief Executive Officer under Governance Rules Chapter 7 Sub-Rule 3.1b.

6 MAYORAL ANNOUNCEMENTS

Mrs Rosslyn Barber

The Mayor acknowledged the 100th birthday of Mrs Rosslyn Barber, of Launching Place. The Mayor noted that he will be sending a letter of congratulation to Mrs Barber under the Mayoral signature.

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Moved: Cr Child

Seconded: Cr Heenan

That the Minutes of the Council Meeting held Tuesday 9 September 2025, as circulated, be confirmed.

The motion was Carried unanimously.

*In Favour: Cr Child, Cr Cox, Cr Heenan, Cr Marriott, Cr Mazzearella,
Cr McIlwain and Cr Ward*

Against: Nil

8

QUESTIONS AND SUBMISSIONS FROM THE PUBLIC

In accordance with Chapter 3, Rules 57 and 59, of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.

QUESTION TO COUNCIL

QUESTION 1

Ivor Wolstencroft of Warburton asked;

Does the Yarra Ranges Council foresee any implications from a recent Supreme Court Decision in Queensland?

On the 15th August 2025 an injunction was granted against action proposed by Moreton Bay Regional Council where the council has wanted to evict the homeless living rough without due regard for their human rights.

Director Communities, Leanne Hurst

Thank you for your question, Ivor.

No. Council does not see any direct implications from the recent Queensland Supreme Court decision highlighted in your question.

Council works closely with the Department of Health and Human Services and local service providers to ensure that people who are experiencing homelessness are connected to the supports they require, and their welfare is protected while taking into consideration Council's community safety obligations.

Council also continues to advocate for increased investment into these essential services to support people experiencing homelessness.

SUBMISSION TO COUNCIL

There were no Submissions listed on the Agenda for this meeting.

9

PETITIONS

In accordance with Chapter 3, Rule 60, of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.

There were no Petitions received for this meeting.

10.1 YR 2025/110 - 2450-2452 Warburton Highway, Yarra Junction**SUMMARY**

The application seeks approval to undertake internal alterations to expand the supermarket by 1039 square metres, and to extend the building to the rear by 300 square metres, reduce car parking by 53 car spaces, provide four (4) click and collect (loading) car spaces for the supermarket and signage.

The application has been advertised and at the time of writing this report fifty-four (54) objections have been received. Objector concerns primarily relate to the lack of consultation with the community, loss of individual shop tenancy, loss of internal common space, insufficient car parking and insufficient accessible car parking.

An assessment of the application against the requirements of the Yarra Ranges Planning Scheme, including the relevant planning policies has found that the application meets the requirements in relation to commercial development. The development meets the Municipal Planning Strategy, Planning Policy Framework, Zone, Overlay and provisions of the Scheme. The proposal has demonstrated that there is sufficient car parking provided on site and on surrounding public roads to meet the statutory parking demand. Overall, the proposal positively responds to the opportunities and constraints of the site and contributes to Yarra Junctions urban character.

It is recommended that the application be approved, and a Notice of Decision to Grant a Permit, subject to conditions contained in Attachment 1, be issued.

Cr Mazzarella and Cr Cox left the meeting at 7:10pm, prior to consideration of the item, having declared a conflict of interest in this item.

In accordance with Governance Rule 58, Monica Blanchfield spoke in objection to the recommendation included in the officer report.

In accordance with Governance Rule 58, Paul Little, on behalf of the applicant, spoke in support of the recommendation included in the officer report.

In accordance with Governance Rule 29.1, Cr Child, Cr Heenan and Cr Marriott spoke to the Motion.

Moved: Cr Child

Seconded: Cr Heenan

That Council resolve to approve Planning Application YR-2025/110 for alterations and additions to an existing commercial building, the display of signage, reduction in carparking provisions at 2450-2452 Warburton Highway (Lot 7 Sec 2 PS004348 & Lot 2 PS436477), Yarra Junction, and issue a Notice of Decision to Grant a Permit subject to the conditions in Attachment 1 to the report.

The motion was Carried unanimously.

In Favour: Cr Child, Cr Heenan, Cr Marriott, Cr Mcilwain and Cr Ward

Against: Nil

Cr Mazzearella and Cr Cox returned to the meeting at 7.46pm following debate and a vote being taken.

10.2 Council Plan 2025-2029 - Consideration for Adoption

SUMMARY

This report presents the Yarra Ranges Council Plan 2025-2029 (Attachment One and Two) for Council's formal consideration.

Over the past 18-months Council has undertaken extensive engagement with our community, as well as collaboration between Councillors, and with relevant stakeholders to develop the Yarra Ranges Council Plan for the next four years.

This Council Plan sets out the medium-term direction for Council and a positive vision for the future of Yarra Ranges. It reaffirms the Yarra Ranges long term Community Vision and meets the obligations under the Local Government Act 2020.

A Council Annual Action Plan has also been produced to be released alongside the Council Plan.

In accordance with Governance Rule 29.1, Cr Mcilwain, Cr Ward, Cr Marriott and Cr Child spoke to the Motion.

Moved: Cr Mcilwain

Seconded: Cr Ward

That Council

- 1. Adopt the Yarra Ranges Council Plan 2025-2029.*
- 2. Adopt the Yarra Ranges Council 2025-2029 Annual Action Plan.*
- 3. Authorise the Director Corporate Services to update existing strategy and policy documentation in line with the Yarra Ranges Council Plan 2025-2029.*

The motion was Carried unanimously.

*In Favour: Cr Child, Cr Cox. Cr Heenan, Cr Marriott, Cr Mazzearella,
Cr Mcilwain and Cr Ward*

Against: Nil

10.3 2024-2025 Yarra Ranges Annual Report, Performance Report, Financial Statements

SUMMARY

The 2024-2025 Yarra Ranges Council Annual Report (Annual Report) is presented to Council for approval.

The Annual Report has three components:

1. Annual Report of Operations (Attachment One)
2. Annual Financial Statements (Attachment Two)
3. Performance Statement (Attachment Three)

As 30 June 2025 marks the end of the Yarra Ranges Council 2021-2025 Council Plan. Council Officers have prepared a 2021-2025 Council Plan Completion Report (Attachment 4).

In accordance with Governance Rule 29.1, Cr Ward spoke to the Motion.

Moved: Cr Ward

Seconded: Cr Mazzarella

That Council

1. *Endorse the 2024-2025 Annual Report incorporating the Annual Report of Operations, the Annual Financial Statements and the Performance Statement (Attachment One, Two and Three).*
2. *Authorise Councillor Child and Councillor McAllister to certify the Annual Financial Statements and the Performance Statement.*
3. *Note the 2021-2025 Council Plan Completion Report (Attachment Four).*

The motion was Carried unanimously.

In Favour: Cr Child, Cr Cox. Cr Heenan, Cr Marriott, Cr Mazzarella, Cr Mcilwain and Cr Ward

Against: Nil

10.4 Managing Extreme Weather Events - Overdraft Facility

SUMMARY

This purpose of this report is to highlight the financial pressure remedial works place on operating cash flow when an extreme weather event occurs within the municipality.

Council has a responsibility to undertake remedial works in a timely manner to ensure the safety of the local community and mitigate risks. The works can vary broadly in nature and scope placing immense pressure on cash flow as they are unexpected costs.

There is financial support provided (in certain instances) from other levels of Government to assist in responding to extreme weather events, this support does not cover the entire costs incurred. However, the delay in receiving the financial support places extreme pressure on the operating cash flow of Council.

Currently, this financial pressure experienced when an extreme weather event occurs has been compounded by a combination of changes in financial landscape, including: a reduction in grant funding, delay in the collection of rates generated and cost volatility in materials and services. These changes have reduced the operating cash held making it difficult to accommodate unexpected financial costs.

When considering the above in the context of managing operating cashflow, a prudent mechanism to assist in responding to extreme weather events is the ability to access an overdraft facility when required for the short term.

In accordance with Governance Rule 29.1, Cr Mcilwain, Cr Cox, Cr Heenan and Cr Marriott spoke to the Motion.

Moved: Cr Mcilwain

Seconded: Cr Cox

That Council

1. *Note the impost extreme weather remedial works place on operating cashflow.*
2. *Endorse a short-term overdraft facility in the amount of \$10 million to assist in cash management when an extreme weather event occurs.*
3. *Authorises the Chief Executive Officer to sign off on documents required to activate the \$10 million overdraft facility.*
4. *Notes the overdraft facility will be considered a short-term cashflow management tool rather than a formal loan or a borrowing.*
5. *Refers the review of the overdraft facility to the annual budget process 2026-2027.*

The motion was Carried unanimously.

*In Favour: Cr Child, Cr Cox. Cr Heenan, Cr Marriott, Cr Mazzearella,
Cr Mcilwain and Cr Ward*

Against: Nil

10.5 Long Term Financial Plan - Consideration of Adoption.

SUMMARY

This report presents the Yarra Ranges Council Plan Long Term Financial Plan (LTFP) 2025-2035 (attachment one) for Council's consideration.

Over the past 18-months Council has undertaken extensive engagement with our community to develop the Yarra Ranges Council LTFP for the next ten years.

The LTFP demonstrates Council's financial sustainability to fund the aspirations of the Community Vision, the Council Plan and support the Asset Plan.

The LTFP has been prepared in compliance with the Act, and the Department of Jobs, Precincts and Regions Financial Plan Better Practice Guide and Model sets out the long-term direction for Council and a positive vision for the future of Yarra Ranges.

It meets Council's obligations under the *Local Government Act 2020*.

In accordance with Governance Rule 29.1, Cr Ward spoke to the Motion.

Moved: Cr Ward

Seconded: Cr Mazzarella

That Council adopt the Yarra Ranges Long Term Financial Plan 2025-2035.

The motion was Carried unanimously.

*In Favour: Cr Child, Cr Cox. Cr Heenan, Cr Marriott, Cr Mazzarella,
Cr Mcilwain and Cr Ward*

Against: Nil

10.6 Health and Wellbeing Strategy 2025-2029 - Consideration for Adoption

SUMMARY

Under the *Public Health and Wellbeing Act 2008 (the Act)*, councils must prepare a Municipal Public Health and Wellbeing Plan (MPHWP) every four years, within 12 months of a general council election. The proposed Health and Wellbeing Strategy 2025-2029 (the Strategy) meets these requirements and is ready for Council endorsement. The Strategy (Attachment One) is due to the Department of Health 26 October 2025.

In July 2025, Council endorsed the Draft Health and Wellbeing Strategy 2025-2029 for public exhibition. The Community Engagement Report (Attachment Two) highlights feedback received from the two phases (eight weeks) of community engagement. Both internal and external consultation showed strong support for the Strategy, the four focus areas, advocacy priorities and strategic actions.

This report is seeking Councillor adoption of the Health and Wellbeing Strategy 2025-2029 Final Draft (Attachment One) and Community Engagement Report (Attachment Two) ensuring Council meets its legislative deadline.

In accordance with Governance Rule 29.1, Cr Ward and Cr Mcilwain spoke to the Motion.

Moved: Cr Ward

Seconded: Cr Mcilwain

That Council

- 1. Adopts the Health and Wellbeing Strategy 2025-2029.*
- 2. Endorses the Health and Wellbeing Strategy 2025-2029 - Community Engagement Report.*

The motion was Carried unanimously.

*In Favour: Cr Child, Cr Cox. Cr Heenan, Cr Marriott, Cr Mazzearella,
Cr Mcilwain and Cr Ward*

Against: Nil

10.7 Asset Plan - Consideration of Adoption

SUMMARY

This report submits the Yarra Ranges Council Asset Plan 2025-2035 (Attachment One) for Council's formal consideration.

The Yarra Ranges Council Asset Plan 2025-2035 includes information about the maintenance, renewal, acquisition, expansion, upgrade, disposal and decommissioning in relation to each class of infrastructure asset under the control of the Council. All councils are required, under the *Local Government Act 2020*, to produce and adopt an Asset Plan every four years.

In accordance with Governance Rule 29.1, Cr Ward and Cr Marriott spoke to the Motion.

Moved: Cr Ward

Seconded: Cr Mariott

That Council adopt the Yarra Ranges Council Asset Plan 2025-2035.

The motion was Carried unanimously.

*In Favour: Cr Child, Cr Cox. Cr Heenan, Cr Marriott, Cr Mazzearella,
Cr McIlwain and Cr Ward*

Against: Nil

10.8 Paths and Trails Plan 2025-2035 - Consideration for Adoption

SUMMARY

The Paths and Trails Plan 2025-2035 provides guidance for the development of the network of paths and trails in Yarra Ranges with a particular focus on improving health, wellbeing and community connectivity. The Plan considers and builds on the existing Hike and Bike Strategy 2005. The Paths and Trails Plan 2025-2035 aims to:

- Identify levels of service for Shared Use and Walking Trails to define construction and maintenance standards.
- Identify and map Shared Trails and council-owned or maintained Walking Trails in the Yarra Ranges.
- Identify action areas relating to the future of the paths and trails network.
- Identify priority of works, including upgrades to sections of existing trails, new/improved crossings, and addressing missing links to paths and trails.

The draft plan was available for community consultation 25 June 2025 to 8 August 2025. 70% of contributors expressed support for the vision outlined in the plan, highlighting strong community alignment with its goals. The remaining 30% of respondents indicated lower satisfaction, citing concerns such as missing links and level crossings, safety issues, and limited walkability within townships.

The development of the Plan is being partially funded through a grant received from Sport and Recreation Victoria in 2015-16.

Implementation of the plan is currently unfunded and estimated to cost \$55M over ten years. All projects in the plan are subject to grant opportunities and annual budget processes. The plan provides a priority order for project consideration and the assessment matrix developed as part of the plan allows new projects and requests to be assessed against an agreed criteria during this time.

In accordance with Governance Rule 29.1, Cr Heenan and Cr Marriott spoke to the Motion.

Moved: Cr Heenan

Seconded: Cr Marriott

That Councillors endorse the Paths and Trails Plan 2025-2035.

The motion was Carried unanimously.

*In Favour: Cr Child, Cr Cox, Cr Heenan, Cr Marriott, Cr Mazzearella,
Cr McIlwain and Cr Ward*

Against: Nil

10.9 CT7845 Seville Community Hub/Sporting Pavilion Tender

SUMMARY

This report summarises the evaluation process and seeks Council approval for the award of the contract for the Construction of the CT7845 Seville Recreation Reserve Community Pavilion at Seville Recreation Reserve, 20-28 Monbulk-Seville Road Seville 3139.

The Seville Recreation Reserve Community Pavilion project involves the construction of a modern, multipurpose community facility designed to serve as a central hub for local sporting and community groups including the Seville Neighbourhood House. The new double-storey pavilion will offer DDA-compliant access, upgraded amenities, and fully fitted community spaces to support meetings, social gatherings, study, hobbies, events, and recreational activities. The existing pavilion will be demolished as part of the works.

The project is being funded from a \$5M grant from Sport and Recreation Victoria, along with contributions from Council and sporting clubs.

The Evaluation Panel recommends accepting the tender from McColl Smith Projects Pty Ltd for a lump sum contract amount of \$5,441,190.00 exclusive of GST, inclusive of tender options and provisional sums.

In accordance with Governance Rule 29.1, Cr Ward spoke to the Motion.

Moved: Cr Ward

Seconded: Cr Mazzarella

That

1. *Council awards the tender from McColl Smith Projects Pty Ltd for CT7845 Seville Recreation Reserve Community Pavilion for a total lump sum of \$5,441,190.00 exclusive of GST, inclusive of tender options and provisional sums.*
2. *The Director Built Environment & Infrastructure be delegated the authority to sign the contract documents.*
3. *The Director Built Environment & Infrastructure be authorised to approve any required contingency not exceeding 12.5 percent of the total lump sum contract.*
4. *The attachments to this report remains confidential indefinitely as it relates to matters specified under section 3(1)(g)(i)(g)(ii) of the Local Government Act 2020.*

The motion was Carried unanimously.

In Favour: Cr Child, Cr Cox. Cr Heenan, Cr Marriott, Cr Mazzarella, Cr Mcilwain and Cr Ward

Against: Nil

10.10 CT7817 Provision of Cleaning Services to Buildings, Public Conveniences and Barbecues

SUMMARY

This report summarises the evaluation process and seeks Council approval for the award of the contract for CT7817 Provision of Cleaning Services to Buildings, Public Conveniences and Barbeques.

CT7817 Provision of Cleaning Services to Buildings, Public Conveniences and Barbeques has been through a public EOI process, followed by a request for tender process from those companies successfully shortlisted through the EOI process. The contract is proposed for an initial term of 3 years and 9 months, with two available extension options, each of up to 3 years.

In accordance with Governance Rule 29.1, Cr Heenan and Cr Cox spoke to the Motion.

Moved: Cr Heenan

Seconded: Cr Cox

That

- 1. Council awards the tender from Blue Sky Services for CT7817 Provision of Cleaning Services to Buildings, Public Conveniences and Barbeques for an estimated annual lump sum value Year 1 of \$2,002,742 (Excl. GST), inclusive of items detailed in the Confidential Attachment to this report.*
- 2. Council notes the estimated total contract value inclusive of the initial 3 year and 9 months term, all available extension options (two options of up to 3 years each) and future indexation adjustments (3.1% assumed from the end of year 1 onwards) is \$22,406,192 (Excl GST).*
- 3. The Director Built Environment and Infrastructure be delegated the authority to finalise negotiations and sign the contract documents, including future option term documents.*
- 4. The confidential attachments to this report remains confidential indefinitely as it relates to matters specified under Section 3(1) (g)(i), (g)(ii) of the Local Government Act 2020.*

The motion was Carried unanimously.

In Favour: Cr Child, Cr Cox. Cr Heenan, Cr Marriott, Cr Mazzearella, Cr McIlwain and Cr Ward

Against: Nil

10.11 Intent to Levy a Special Charge - Arthurs Road Chum Creek

SUMMARY

In response to a petition from residents in July 2020, landowners along Arthurs Road, Chum Creek were surveyed to determine the level of support for a landowner funded Special Charge Scheme to construct the road.

As a result of the significant level of support received from these landowners, the road construction project was referred for inclusion in Council's forward 10-year Capital Expenditure program (CEP) in January 2022. Detailed design and planning for the project have been completed, including the establishment of drainage easements and the project is currently listed in the 2025/26 CEP

This project was generated through a petition from landowners (separate to the Roads for Community Initiative Program). It was investigated and gained landowner support when the RCI program was operating between September 2019 and January 2023.

These projects were not part of the RCI program, the landowner contribution was uncapped, and the \$7,000 landowner cap (related to RCI) did not apply. Council generally ended up contributing 20 to 40% for these small rural type projects due to increased costs of construction. This report recommends affected landowners be notified of Council's Intent to Levy a Special Charge Scheme for the construction of Arthurs Road, Chum Creek.

In accordance with Governance Rule 29.1, Cr Child spoke to the Motion.

Moved: Cr Child
Seconded: Cr Ward

That

1. *The affected landowners be advised of Council's intent to declare a special charge ("the special charge") at its meeting scheduled for 9 December 2025, for the purpose of defraying expenses associated with proposed improvement works in Arthurs Road, Chum Creek.*
2. *In accordance with Section 163 (3) of the Local Government Act 1989 Council specifies that the special charge*
 - (a) *Is proposed to be declared for the land in the "designated area" shown on the attached plan.*
 - (b) *Will be payable in respect of all rateable land within the designated area.*
 - (c) *Will be assessed and levied as set out in this resolution.*
 - (d) *Will remain in force for the period commencing on 1 July 2026 and concluding on 30 June 2036.*
 - (e) *Will expire if the special charge is not levied to each person liable to pay it within 12 months after the day on which the declaration to which the rate or charge relates is made.*
3. *In accordance with Section 221 Council may consider the inclusion of non rateable land that is not Crown land in a scheme.*

4. *The assessment of the special charge is calculated on the following basis:*
 - (a) *\$14,200 per development unit.*
 - (b) *Plus financing cost of 4.24% per annum.*
 - (c) *100% on a development unit basis as follows:*
 - (i) *Special benefit where a dwelling or building is permitted.*
 - (ii) *The degree of special benefit having regard to the use or future use of the land.*
5. *The amount assessed, based on the assessment factors, is set out in the attached schedule of costs per property for the scheme.*
6. *Landowners may opt to repay the special charge in a lump sum where they will not incur the interest component of the charge. The payment date for this option is 15 February 2027.*
7. *Subject to any variation of the scheme, the amount to be levied under exclusive of any additional interest payable under Section 172 of the Local Government Act 1989 will be*
 - (a) *In total \$311,852 ("the amount to be paid"); comprising of \$257,304 for the cost of works and \$54,548 for financing cost.*
 - (b) *On each date specified under Section 167 of the Local Government Act 1989 as being the date on which the whole of rates and charges (other than special rates and charges) is due ("the due date") the amount represented by the formula: X/Y where X represents the amount to be paid and Y represents the number of due dates during the period which the scheme will remain in force.*
8. *The Chief Executive Officer be authorised to give public notice of the intent to declare the special charge in accordance with Section 163 (1A) and 223 of the Local Government Act 1989 in The Star Mail newspapers and on Council's Internet Website.*
9. *If required a consultation meeting with appropriate Council Officers, be arranged to discuss any submissions received relating to the Special Charge.*
10. *If submissions are made*
 - (a) *Those submissions be considered, and any person (or their representative as specified in their submission) who has requested to be heard in support of his or her submission be heard, by a meeting of Council scheduled for 9 December 2025, or should this meeting not proceed then the next available meeting.*
 - (b) *Those persons making submissions be advised that details of their submission (excluding submitter's names and addresses) will be included in a Report to Council at the meeting held when their submissions are considered.*
11. *If no submissions are made, the matter be reported to Council at the meeting scheduled for 9 December 2025 or should this meeting not proceed then the next available meeting.*
12. *The Chief Executive Officer be authorised and directed to seek payment of and recover the special charge with any interest thereof.*

The motion was Carried unanimously.

*In Favour: Cr Child, Cr Cox. Cr Heenan, Cr Marriott, Cr Mazzearella,
Cr McIlwain and Cr Ward*

Against: Nil

11 COUNCILLOR MOTIONS

In accordance with Chapter 3, Division 4, of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.

There were no Councillor motions listed on the agenda for this meeting.

12 ITEMS THROUGH THE CHAIR

12.1 Mooroolbark Community Garden Plants Removed and Damaged

Cr Mazzearella informed Councillors of the removed and damage to over 150 trees caused by intruders at the Mooroolbark Community Garden. The committee and volunteers of the garden have been left devastated after the senseless destruction and theft. Cr Mazzearella recommended that community read the Star Mail article to fully understand the incident.

12.2 Cr Mazzearella Listening Post

Cr Mazzearella informed Councillors he would be conducting a Listening Post on 15 October 2025 at the Mooroolbark Community House, Mooroolbark.

13 REPORTS FROM DELEGATES

There were no Reports from Delegates received for this meeting.

14 DOCUMENTS FOR SIGNING AND SEALING

SUMMARY

It was requested that the following documents be signed and sealed:

1. Retirement Letter under Council Seal - Steve Darwall

A letter under seal has been prepared in recognition of Steve Darwall who is retiring after 24 years of service with Yarra Ranges Council, working most recently in the role of Tree Inspection Officer.

2. Rosella Road, Wesburn Native Vegetation Offset - Landowner Agreement

For establishment of a native vegetation offset site at the Rosella Road land parcel as part of securing offsets for the Warburton Mountain Bike Destination Project.

In accordance with Governance Rule 29.1, Cr Child spoke to the Motion.

Moved: Cr Child

Seconded: Cr Ward

That the following listed documents be signed and sealed:

1. Retirement Letter under Council Seal - Steve Darwall.

2. Rosella Road, Wesburn Native Vegetation Offset - Landowner Agreement.

The motion was Carried unanimously.

*In Favour: Cr Child, Cr Cox. Cr Heenan, Cr Marriott, Cr Mazzaella,
Cr Mcilwain and Cr Ward*

Against: Nil

15 INFORMAL MEETING OF COUNCILLORS

Moved: Cr Child

Seconded: Cr Heenan

That the records of the Informal Meetings of Councillors, copies of which are attached to the report, be received and noted.

The motion was Carried unanimously.

*In Favour: Cr Child, Cr Cox. Cr Heenan, Cr Marriott, Cr Mazzaella,
Cr Mcilwain and Cr Ward*

Against: Nil

16 URGENT BUSINESS

There were no Urgent Business listed on the agenda for this meeting.

17 CONFIDENTIAL ITEMS

In accordance with section 66(2)(a) of the Local Government Act 2020.

There were no Confidential Items listed on the agenda for this meeting.

18 DATE OF NEXT MEETING

There being no further business the meeting was declared closed at: 8.29 pm.

Confirmed this day, Tuesday, 28 October 2025.

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Councillor Jim Child (Mayor)

